

Technical Support Director

Overview

Location

Jingmen, China

Department

Factory production technical system

Responsibilities

- Ensure that medicines are produced and stored in accordance with approved process protocols to ensure the quality of medicines.
- Ensure that various operating procedures related to production operations are strictly enforced.
- Ensure that batch production records and batch packaging records are reviewed by designated personnel and sent to the quality control department.
- Ensure that plant and equipment are maintained to keep them in good operating condition.
- Ensure that all necessary validation work is completed.
- Ensure that production-related personnel undergo the necessary pre-induction and continuing training and that it is adapted to actual needs.
- Review and approve documents such as process protocols and operating procedures for products.
- Ensure that critical equipment is validated.
- Ensure that production process validation is completed.
- Approve and monitor commissioned production.
- Determine and monitor the storage conditions of materials and products.
- Control factors affecting product qualityProduct registration scheme planning, registration plan development and implementation.
- Product registration testing, registration declaration, registration changes, license renewal and other full implementation follow-up.
- Maintenance of regulatory relations.
- Regulations, standards and other external documents collection and internal dissemination.
- Other responsibilities assigned by supervisor.